



On behalf of

Whitgreave Parish Council

AGM Meeting Minutes

Monday 12th May 2025, 07:30pm

L34/001 Attendance and Apologies

Attendance: Mr Paul Stubbs (Chairman), Mr Brian Phillips (Vice Chairman), Mrs Cathy Collier (Councillor), Mr Geoff Collier (Councillor), Mr Jack Rose (SCC / SBC Councillor) Miss Rebeckah Richards (Clerk).

Apologies: Mr Steve Newbold (Councillor).

L34/002 To elect a Parish Council Chairperson

Mr Paul Stubbs expressed his intention to step down from the role of Chairman, effective immediately. He recommended that the Vice Chairman, Mr Brian Phillips, be appointed. All councillors present agreed with the recommendation, and the Vice Chairman accepted the position of Chairman, with immediate effect.

It was agreed that Mr Paul Stubbs would stand as Vice Chairman.

L34/003 Approve the minutes from the previous meeting

Agreed and signed.

L34/004 To receive the annual Chairman's report

Report attached to the AGM minutes.

L34/005 To review the annual insurance policy

Clear Councils have provided a quotation of £374.03 for the year 2025/26. Due to the quotation received being a lot higher than last year's premium, Miss Rebeckah Richards will contact the insurance provider to enquire the reason for the increase and to seek a more competitive quotation.

Quotation to be agreed before the 1st June 2025.

L27/006 To review the annual subscriptions

- **CHESS (Website):** Due in July 2025, awaiting quotation.
- **Staffordshire Parish Councils Association:** Receive a quotation of £74.18 for the 2025/26 period. Subscription agreed.

L27/007 Public Participation

No participation from the public.

Meeting concluded at 19:45pm