



On behalf of

Whitgreave Parish Council

Meeting Minutes

Tuesday 7th May 2024, 07:30pm

L28/001 Attendance and Apologies

Attendance: Mr Paul Stubbs (Chairman), Mr Brian Phillips (Vice Chairman), Mr Steve Newbold (Councillor), Mrs Cathy Collier (Councillor), Mr Geoff Collier (Councillor), Miss Rebeckah Richards (Clerk).

Apologies: Mr Jack Rose (SBC Councillor)

L28/002 Approve the minutes from the previous meeting

Agreed and signed.

L28/003 Declaration of Interest

No declaration.

L28/004 Public Participation

No participation from the public.

L28/005 Correspondence Received

- **Complaint regarding the boulder outside Whitgreave Manor.**

It was agreed that the Parish Council are not in a position to comment due to the boulder being situated on the highways. Responding email to include details for Mr Jeremy Pert of Stafford Borough Council, to aid further with the concerns.

L28/006 Financial Accounts

Due to access to the NS&I account still ongoing, the end of year accounts could not be agreed. There is, however, a balance sheet for the current account.

It was decided a review of the accounts would be completed by all councillors on an agreed date at the beginning of June 2024, with the hope that access to the savings account is granted, to allow the AGAR audit to be completed, internally audited and submitted by the 30th June 2024.

It was also agreed the opening of a savings account would be on hold until access the current NS&I account has been made.

Rebeckah is also to chase Unity Bank on the progress of adding Brian Phillips to the signatories.

L28/007 Ongoing Traffic Situation

A response has been received from Stafford County Council which initially repeats the original letter received by Mr David Williams.

It was agreed that flashing signs and radars would be the best type of speed restriction for the village. Mr Brian Phillips will be looking into costing for the device and installation for the next meeting.

Section 106 Update:

No further update on the 106 money. However, there have been two formal meetings arranged for councillors to attend in May and June. The expectation is that it will give councillors training on understanding what 106 money can be used for, so by the next meeting we should have a more positive update.

Note: Section 106 agreements are drafted when it is considered that a development will have significant impacts on the local area that cannot be moderated by means of conditions attached to a planning decision.

L28/008 Discuss the Parish E-Book

The E-Book has progressed and now has approximately 50% of the village email addresses. Mr Brian Phillips will continue to gather email addresses.

L28/009 Progress of the Parish Website

Clerk now has access to the website. Continue to update the website as and when required.

L28/010 Planning Applications

There have been three planning applications to consider:

- 24/39000/PAR, Hundred Acre Farm – No objections/comments.
- 24/387220/HOU, Church Farm – No objections/comments.
- 24/39081/PAR, Top Farm – No objections / comments.

L28/011 Any Other Business / Emergency Issues

- **Clerk Payment:** It was agreed between councillors that the clerk should receive payment for the role, along with any expenses gained. Payment will be an annual figure every AGM that the councillors will agree, and the expenses are to be paid, as per receipt of goods purchased.
- **Road surfaces:** Concerns of the road surface, due to mud from fields being brought onto the narrow lanes. Agreed to contact the council to see if the roads can be swept.
- **King Charles Portrait:** The portrait has arrived. Mr Brian Phillips will be liaising with the Church to see if it should be erected there.

L28/012 Further Meeting Information

The next meeting will be Monday 9th September 2024 at 07:30pm, at St. John's Church, Whitgreave.

Meeting concluded at 20:55pm