



On behalf of

Whitgreave Parish Council

Meeting Minutes Monday 11th May 2026, 07:00pm

L39/001 Attendance and Apologies

Attendance: Mr Brian Phillips (Chairman), Mr Paul Stubbs (Vice Chairman), Mr Geoff Collier (Councillor), Mrs Cathy Collier (Councillor) and Miss Rebeckah Richards (Clerk).

Apologies: None.

L39/002 Approve the minutes from the previous meeting

Agreed and signed.

L39/003 Declaration of Interest

No declaration.

L39/004 Public Participation

No participation from the public.

L39/005 Correspondence Received by the Clerk

Website

The Parish Council now has a new website and email addresses, following the migration of parish councils to the .gov.uk domain. This change has been made to enhance digital security, strengthen public trust, and ensure compliance with relevant standards and guidance.

Please Note: All bulk informative emails from the Parish Council will now be issued via EmailOctopus.

For all correspondence, please contact either the Clerk, Rebeckah Richards, at clerk@whitgreaveparishcouncil.gov.uk or the Chairman, Brian Phillips, on brian.phillips@whitgreaveparishcouncil.gov.uk

New website: <https://whitgreaveparishcouncil.gov.uk/>

L39/006 Financial Accounts

The current balance sheet was made available for all.

Upon reviewing the balance sheet and annual subscriptions at the AGM, it was noted that the 2026/27 precept will not fully cover the increased costs of annual subscriptions, including SPCA, insurance, and website services.

Rebeckah Richards will prepare a comparison of the last two years' financial increases to provide a clearer overview of cost growth in preparation for the 2027/28 budgeting discussions.

The Annual Governance and Accountability Return 2024/25 agreed and signed.

L39/007 Update on the Speed Control and Restrictions on Whitgreave Lane.

No further progress. The Chairman will continue to put pressure on Staffordshire County Council to undertake the traffic survey at the two suggested points along Whitgreave Lane.

L39/008 Highway Works impacting Whitgreave Lane.

Monitor ongoing roadworks and assess any resulting increases in traffic congestion. If significant public concerns are raised, arrange, and host a public meeting to gather feedback and discuss potential mitigation measures.

L39/009 Discuss plans for the Village Green.

The Chairman proposed that the village green requires some TLC and will prepare a suggested improvement plan for consideration. The committee will also explore potential sponsorship opportunities to support the ongoing maintenance of the village green throughout the year. The proposed plan will be available for the next Parish Council meeting.

L39/010 Remembrance Day Celebrations

The Parish Council has been approached by Rev Elaine regarding the possibility of displaying a Cross on the village green and holding the Remembrance Day service on the green, weather permitting.

Cathy Collier will investigate the cost and availability of acquiring poppy wreaths and potentially a soldier silhouette display. The Parish Council also agreed to purchase additional poppies for the village signposts.

L39/011 Future of Whitgreave Church.

There is still some misunderstanding regarding the status of the church closure. Further details have been requested to provide a clearer understanding of the situation. Once clear, details will be sent out via the E-Book and added to the Website.

L39/012 Planning Applications

No applications received

L39/013 Any Other Business / Emergency Issues

Hire of the Church

It was agreed that the £25 fee for the hire of the church for the evening will be paid.

Clerk Payment

Following from the minutes referenced L28/011 - Clerk Payment, it was agreed that the clerk will receive an annual payment for the role, along with any expenses gained. It was noted that the annual payment for the Clerk was not made during the 2024/25 financial year. Therefore, it was unanimously agreed that the outstanding payment for 2024/25 would be paid alongside the 2025/26 payment.

Defib Handrail

It was brought to the attention of the Parish Council that the defibrillator is currently situated by three uneven steps, which may present an access issue. During the meeting, councillors reviewed the location and agreed that removing the steps would improve accessibility, particularly given the height at which the defibrillator has been installed.

Paul Stubbs offered to arrange for someone to assess and potentially carry out the removal of the steps. Greenlane

Fundraising Opportunity

Due to the success of the previous fundraising quiz, it was decided that another quiz event will be organised this summer. Keep an eye out for a confirmed date, with plans for the event to take place in August.

L39/014 Further Meeting Information

The next meeting will be Monday 14th September 2026 at 06:30pm, at Orchard Cottage, Green Lane.

